

Village of Dorchester Finance Committee Meeting

Date: August 2, 2017 (Wednesday) 6:45 pm

Clerk's Office 228 W. Washington Ave, Dorchester WI

Agenda:

1. Meeting called to order at 6:46pm.
2. Committee members present: Trustee Derrico, Trustee Edblom, & Trustee Schauer. Also present was Clerk-Treasurer Ruge.
3. A motion was made by Trustee Derrico, seconded by Trustee Edblom, to approve the bills and vouchers for July, 2017. Motion carried, 3-0.
4. A motion was made by Trustee Derrico, seconded by Trustee Edblom, to adjourn. Motion carried, 3-0. Meeting adjourned at 6:54pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, August 2, 2017 7:00pm

Clerk's Office, 228 W. Washington Ave, Dorchester WI

Agenda:

1. Meeting called to order at 7:00pm.
2. The Pledge of Allegiance was said.
3. The following Board members were present: President Rau, Trustee Underwood, Trustee Edblom, Trustee Seubert, Trustee Derrico, Trustee Schauer, & Trustee Schwoch. Also present: Clerk-Treasurer Brooke Ruge, water/sewer manager Rick Golz, public works supervisor Dean Faude, chief of police Gary Leichtman, Village attorney Bonnie Wachsmuth, Todd Trader from MSA, police committee members Carol Staab and Eric Klemetson, Kevin O'Brien from T/P Printing, and Pam Leichtman.
4. One bid was received for the paving of Willow Court, Prospect Street, and Marsh Avenue, from American Asphalt, in the amount of \$73,690.75.
5. There was no Public Input.
6. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve the minutes from the July 12, 2017, Board meeting. Motion carried, 7-0
7. A motion was made by Trustee Schauer, seconded by Trustee Derrico, to approve the July, 2017 Audit Report. Motion carried, 7-0. The August, 2017 Audit Report was distributed by Clerk-Treasurer Ruge.
8. Discussion was held on moving the "Welcome to Dorchester" sign along STH 13. The owner of Freedom Homes is looking at converting a building on STH 13 to a business, which is blocked by the sign. He would like it moved further south or to the east side of STH 13. The topic was tabled and will be discussed again in the future.
9. A motion was made by President Rau, seconded by Trustee Underwood, to accept the bid submitted by American Asphalt in the amount of \$73,690.75 for the paving of Willow Court, Prospect Street, and Marsh Avenue. Motion carried, 7-0.
10. Chief Gary Leichtman gave his monthly report. He spoke to the owner of 356 W. Business Cty Rd A, who has decided to let the bank take the building back, so Chief Leichtman is rethinking the issuance of the citations. He also thinks the fire permit ordinance needs to be revisited since he is receiving calls about permits, and he has had complaints about residents burning items that are not allowed. President Rau questioned him about comments made during the police committee's recent meeting.

11. Police committee chair Carol Staab announced the recommendations decided on at the last Police Committee meeting: police department employees will use the timeclock to punch in/out, and will total their hours at the bottom of each side to represent total hours for each week. The police job description was also reviewed, and changes were recommended to the board.
12. A motion was made by President Rau, seconded by Trustee Schauer, to approve the police committee recommendations regarding time cards. Motion carried, 7-0. A motion was made by Trustee Schauer, seconded by Trustee Edblom, to approve changes to police job description. Motion carried, 7-0.
13. The Board discussed a possible amendment to Ordinance 205: Regulating the Village Burn Pile. No action was taken at this time.
14. Water/sewer manager Rick Golz gave his monthly report. The water system is operating smoothly. The communication equipment on the water tower is progressing. A letter will be sent regarding the wastewater phosphorous petition to local state representatives.
15. Public Works supervisor Dean Faude gave his monthly update. Culverts were put in on N. 4th Street, and several hydrants have been replaced.
16. A motion was made by Trustee Derrico, seconded by Trustee Edblom, to purchase a welder for the shop at a cost of \$799.99. Motion carried, 7-0.
17. A motion was made by Trustee Edblom, seconded by Trustee Derrico, to approve crack sealing up to \$6,000.00 by Lakes Asphalt. Motion carried, 7-0.
18. The Board listened to recommendations from the Public Works Committee regarding Memorial Hall. They went through lease item S regarding music at events. The fire inspection was done. The committee recommended that Bob's Dairy be hired to do any electrical work.
19. A motion was made by Trustee Schwoch, seconded by Trustee Edblom, to amend item S of the Memorial Hall lease to state music in the upstairs hall must end by 12:30am, but music may be played in the upstairs bar until bar close. Motion carried, 7-0.
20. Todd Trader from MSA gave the Board general project updates. A written project update is available in the Clerk's office.
21. A motion was made by Trustee Schwoch, seconded by Trustee Schauer, to approve financing through Advantage Community Bank for \$109,000, using the 7 year option at 3% with semi-annual payments. Motion carried, 7-0.
22. **CLOSED SESSION (Per Section 19.85 (1)(g) Wisc. Stats.** Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. **Specifically, to discuss options related to a pending court case.**
23. A motion was made by Trustee Schauer, seconded by Trustee Schwoch, to invite Clerk-Treasurer Ruge and Village Attorney Bonnie Wachsmuth into Closed Session. Motion carried, 7-0.
24. A motion was made by Trustee Schwoch, seconded by Trustee Schauer, to go into closed session. Motion carried, 7-0.

CLOSED SESSION

25. President Rau announced the following action approved during Closed Session: the property owner will be given a 30-day written order to clean up the property. The Clerk's office will immediately

publish a bid request seeking companies willing to clean up the property if the owner fails to complete the cleanup. Once the property is brought into compliance the pending citations could be dismissed. The Attorney will also continue looking into property owner indigency concerns.

26. The next Village Board meeting will be on Wednesday, September 6, 2017.

27. A motion was made by Trustee Schauer, seconded by Trustee Schwoch, to adjourn. Motion carried, 7-0. Meeting adjourned at 9:05pm.

Terri Wiersma, Deputy Clerk-Treasurer